



Chicago Black Gay Men's Caucus

BOARD OF DIRECTORS HANDBOOK *as of June 30, 2015*

Major Duties

Adapted from In Boards We Trust

1. Provide continuity for the organization and board of directors
2. Select, appoint, and support chief executive (senior staff)
3. Govern the organization through broad policies and objectives
4. Acquire sufficient resources for the organization's operations
5. Provide fiscal and service accountability to stakeholders (e.g. funders, public)

Major Areas

- Strategic Planning
- Public Health
- Development and Fundraising
- Special Events
- Accounting
- Public Policy
- Marketing

Expectations

- Monthly two hour working meetings (every first Thursday of the month)
- Monthly small group working meetings as needed
- Weekly email conversations
- Annual strategic planning retreat
- Regular sharing of Caucus events and announcements (online)
- \$20/month dues